

**CHRIST CHURCH CATHEDRAL SCHOOL – USE OF THE BOARDING HOUSE IN COVID-19 PANDEMIC
BOARDING-SPECIFIC RISK ASSESSMENT (FOR GENERAL RISKS, SEE SEPARATE RISK ASSESSMENT)**

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| Risk assessment for: Re-opening the Boarding House to pupils and staff from early September 2020 and subsequent re-opening on 7 March 2021 | Assessment undertaken by: JR Murray PF Albertini 24 August 2020 | Assessment review: JRM/JR 9 November 2020: Updates marked in red PFA/JR 29 April 2021: Updates marked in blue |
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| Aspect of School life and associated hazards | Risk and likelihood (L/M/H, 1/2/3) | People at risk | Control measures | Persons responsible | Review mechanism |
|---|------------------------------------|----------------|---|---------------------|--|
| GENERAL AWARENESS OF NEW COVID-19 PROCEDURES | | | | | |
| Possibility that boarders will not be aware of new procedures, will forget or become complacent : risk of virus transmission | M2 | Pupils, staff | Instructions will be provided in writing to boarders and parents prior to the first day of term Housemaster will make and post signs in the boarding house – including reminders about room capacity Housemaster to inform house staff of new procedures (such as dining room seating and fire drills) Housemaster to talk through procedures with boarders on first night | JR | Real time analysis, daily/ weekly SMT review |
| SOCIAL DISTANCING IN BOARDING HOUSE | | | | | |
| Possibility that boarders will congregate or bunch at less than 1 metre distance: risk of virus transmission | M2 | Pupils, staff | Enforcement of 1 metre plus rule throughout the boarding house (<i>the most workable distance given the physical constraints of the boarding accommodation and also reasonable given the other risk mitigation measures</i>) Signage at key points – especially pinch points and other possible bunching locations – to remind boarders of the 1 metre plus rule Number in Boarders’ Common Room limited to 8 boys if no member of staff is present; if more than 8 boys are present, a member of boarding staff will supervise to ensure social distancing All tables in Dining Hall to be used so boys more spread out while eating | JR | Real time analysis, daily/ weekly SMT review |

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| SANITATION IN BOARDING HOUSE | | | | | |
| Covid-19 contamination spreading in boarding house by an infected person touching objects, surfaces or people: risk of virus transmission | H2 | Pupils, staff | Housemaster will coordinate with cleaning staff as to the availability of soap and disposable paper towels in all washing areas Regime of regular handwashing enforced: Boarding tutors will supervise handwashing as part of the dorm inspection period, 0640 – 0700 Boarding tutors will supervise handwashing prior to supper | JR | Real time analysis, daily/ weekly SMT review |
| Internal doors, furniture, toilet and equipment surfaces becoming contaminated with Covid-19: risk of virus transmission | H2 | Pupils, staff | Hand sanitiser stations to be provided at key points Enhanced daily cleaning will be implemented: Joanna to clean contact areas Afternoon cleaning of bathrooms will be continued. The fire evacuation procedure will be practiced with the boys being reminded to maintain social distancing in the event of a fire alarm. Matron will lead the boys out into the yard as normal, at which point boys will be socially distanced. Social distancing may be temporarily subordinated to speedy evacuation, then reinstated | JR | Real time analysis, daily/ weekly SMT review |
| Washing items or laundry equipment becoming contaminated with Covid-19: risk of virus transmission | H1 | Pupils, staff | Only one cleaner can be in the linen room (next to matron's office) at any time All doors and windows in the linen room will be open Cleaners will handle washing with gloves Notices will be placed on the linen room door to this effect Staff will be advised that they may need to dress warmly | JR | Real time analysis, daily/ weekly SMT review |
| Ambient Covid-19 arising in the boarding house following coughs, sneezes etc. in spite of social distancing measures: risk of virus transmission | H1 | Pupils, staff | PPE is available to all pupils and staff: visors, gloves, hand sanitiser, infra-red thermometer, masks. Spare stock of these items will be accessible by house staff at weekends | JR | Real time analysis, |

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| Ambient Covid-19 arising in the boarding house following coughs, sneezes etc. in spite of social distancing measures: risk of virus transmission (continued) | | | <p>Pupils and staff may wear face coverings Safe occupancy levels of all boarding facilities and areas – including bedrooms and bathrooms – will be ensured, as follows:</p> <p>Dorm allocations: Armstrong – 6 boys Harwood – 3 boys Ley – 5 boys Taverner – 7 boys WC top landing – 1 boy at a time (door notice) Darlington – 8 maximum (2 per sofa, 2 chairs/beanbags). Should numbers exceed this, a member of staff will supervise to ensure social distancing is maintained Matron’s office – matron plus 1 boy in sick bay bed and 1 other Middle corridor bathroom/WC – 3 shower units and sinks, 1 toilet Boys will be reminded to leave a one shower / one sink gap between pupils when using the bathrooms.</p> <p>IT Room – 8 boys with a 1-computer gap between each. Air conditioning to be switched off. House staff to supervise and sanitise computers Meeting Room – 1 or 2 boys only for prep or music practice Beecham – 6 boys, 2 per row spaced out</p> | | daily/ weekly SMT review |
| Shared IT equipment, books, games and other resources become contaminated with Covid-19: risk of virus transmission | M2 | Pupils, staff | <p>Housemaster/ house tutor will ensure that equipment is not shared</p> <p>Housemaster will place notices about this on dormitory doors and raise these issues with parents and boys prior to and during the first day back</p> | JR | Real time analysis, daily/ weekly SMT review |

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| SPECIAL BOARDING-RELATED ISSUES | | | | | |
| Pupils leaving the site at the weekend or for out weekends being exposed to sources of infection from outside the School resulting in the contamination of boarding house: risk of virus transmission | HI | Pupils, staff | <p>Safety measures will be explained to all boarders who are able to leave the School site.</p> <p>This will include details of what the School expects upon their return from weekend excursions and out weekends in a letter to parents to be sent before the start of Michaelmas Term</p> | JR | Real time analysis, daily/ weekly SMT review |
| Possibility that boarders will congregate or bunch at less than 1 metre distance during outside recreation activities: risk of virus transmission | MI | Pupils, staff | Housemaster / house tutors will allocate appropriate recreation areas outside ensuring safe numbers and safe densities | JR | Real time analysis, daily/ weekly SMT review |
| MEDICAL-RELATED ISSUES IN BOARDING HOUSE | | | | | |
| Boarding staff, pupils or visitors present Covid-19 symptoms or feel unwell: risk of virus transmission | MI | Pupils, staff | <p>Where possible, regular temperature checks on staff, pupils and visitors will be conducted. Matrons will check temperatures of boys as they feel necessary. House staff will have access to the thermometer and will check their temperature if they feel unwell</p> <p>Lateral flow tests will be available for all form 7 and 8 boarders twice weekly, should parents consent.</p> <p>Sick boarders will be isolated in the sick bay (capacity of one).</p> <p>Parents will be informed as to the importance of collecting sick boys promptly from the boarding house.</p> <p>If there is a larger outbreak of illness, the CC common room will be used as a spillover area and will not be accessible as a recreational area until it has been suitably cleaned</p> | JR / matrons | Real time analysis, daily/ weekly SMT review |

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| WELFARE-RELATED ISSUES IN BOARDING HOUSE | | | | | |
| Staff and/or pupils have concerns about the pandemic and the measures taken in the boarding house: risk of stress and threat to mental wellbeing | L1 | Pupils, staff | Boarding staff will encourage pupils to talk about any concerns or use the suggestion box. Staff will be urged to report any concerns to JR / JRM / Bursar | JR | Real time analysis, daily/ weekly SMT review |
| Violations of Covid-19 rules occur in the Boarding House: risk of virus transmission | M2 | Pupils, staff | House staff will record pupil violations of Covid safe rules on the house handover and respond accordingly using house sanctions. Parents and senior members of staff will be informed of more serious infringements | JR | Real time analysis, daily/ weekly SMT review |
| Bullying occurring where motivation is connected with or influenced by the pandemic | L1 | Pupils | Boarding staff will continue to be very clear that any bullying – including that relating to the pandemic – will not be tolerated. The issue of bullying will be made clear to all boys upon returning to school Bullying will be dealt with via the School's anti-bullying policy | JR | Real time analysis, daily/ weekly SMT review |